

**MAEER'S MIT SAINT DNYANESHWAR B.Ed.  
COLLEGE,  
ALANDI (D)**

**THE ANNUAL QUALITY REPORT (AQAR) OF THE IQAC**

<b>Name of the Institution</b>	MAEER'S Saint Dnyaneshwar B.Ed. College , Alandi (D)
<b>Address of the Institution</b>	At Post Alandi Dehuphata, Tal. Khed Dist. Pune- 412105
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<b>Ph. No .Office</b>	(020)39875191/2
<b>Name of the In charge Principal</b>	Dr. Surendra Herkal
<b>Date of formation of IQAC</b>	<b>20/06/2019</b>
<b>Year of report</b>	2019-2020
The Internal Quality Assurance Cell (IQAC) of our institution was established on 20 <sup>th</sup> June 2019. The composition of IQAC is as follows:	
<b>Chairman</b>	Dr.SurendraHerkal
<b>Senior administrative officer</b>	Ms. Pratibha Dabhade
<b>Teachers</b>	Mr. AngadJawale Mrs. Gangotri Rokade Dr. Vikas Tupsundar
<b>Members of Management</b>	Dr. Y.J.Bhalerao Dr. B.B. Wafare
<b>Nominees from Local Society</b>	Mr. RohidasTapkir
<b>Co-ordinator</b>	Mrs. Gangotri Rokade

# IQAC

(20<sup>th</sup> June 2019)

## Members of the committee

Dr. Surendra Herkal (Principal)
Asst. Prof. Pratibha Dabhade
Asst. Prof. Angad Jawale
Asst. Prof. Gangotri Rokade
Dr. Vikas Tupsundar

## IOAC -meeting

Date: 20<sup>th</sup> June 2019

### **Agenda:**

1. Regarding the S.Y.B.Ed. Syllabus framework.
2. S.Y. B.Ed.department-wise tentative workload distribution among the staff members.

### **Decisions taken by the committee members:**

1. The Second year B.Ed. syllabus was discussed by the committee members thoroughly and decisions regarding the allotment of compulsory subjects to the staff members were taken.
2. The decision regarding the Allotment of methods for first and second year B.Ed. to the staff members was taken. Allotment of elective papers S.Y.B.Ed. 204 and the papers of S.Y.B.Ed. Courses 208-212:EnhancingProfessional capacities were decided according to the specialization and expertise of the teacher-educators.
3. The workload distribution of various important departments for Second year B.Ed. was decided by the committee members.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 2<sup>nd</sup> July 2019

### **Agenda:**

1. Taking decisions regarding the Practice lessons for S.Y. B.Ed.

### **Decisions taken by the committee members:**

1. It was decided that Practice lessons orientation for S.Y.B.Ed. will be given on 4<sup>th</sup> July 2019 and the lessons will be conducted from 12<sup>th</sup> July 2019 to 27<sup>th</sup> July 2019.
2. The marking scheme of practice lessons was decided by the committee members according to the criteria.
3. It was decided that one of the staff member will give orientation and the demonstration of each method of Practice lessons will be done by the trained ex-students of the college.
4. Attendance of all the students is compulsory for the Practice lessons.
5. Marks out of 100 will be given for each Practice lesson.
6. Total marks will be converted into 50 marks.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 16<sup>th</sup>August 2019

### **Agenda:**

#### **1. Deciding about Opening Ceremony of First year B.Ed.**

### **Decisions taken by the committee members:**

1. It was decided that opening ceremony for F.Y.B.Ed. Batch 2019-20 will be done on 1<sup>st</sup> Sept. 2019.
2. It was decided that one of the staff member will give orientation of the syllabus and also discuss about the marking scheme.
3. Attendance was made compulsory for the opening ceremony.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst.Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 14<sup>th</sup> September 2019

### **Agenda:**

1. Deciding about the Microteaching lessons planning.
2. Deciding about the marking schemes of Microteaching & Integration lessons.
3. Taking decisions regarding the demo lessons of microteaching & Integration lessons.

### **Decisions taken by the committee members:**

1. It was decided that microteaching will start from 1<sup>st</sup> October 2019.
2. For microteaching. The marking scheme according to the criteria was decided by the committee members. Marks out of 50 will be given to teach and reteach of each microteaching skill. Total will be converted to 25.
3. It was decided that each staff member will give orientation and demonstration of the allotted microteaching skill so that the students will get clear idea about the assessment criteria of the microteaching lessons.
4. The 6 microteaching skills were decided by the committee members from the given list of skills.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 24<sup>th</sup> July 2019

### **Agenda:**

1. Taking decisions regarding four months Internship programme for S.Y. B.Ed.

### **Decisions taken by the committee members:**

1. It was decided that Internship dept. In charge will give the orientation of Internship programme on 28<sup>th</sup> July 2019.
2. It was decided that four months Internship programme for the second year B.Ed. will be from 05/08/2019 to 04/12/2019.
3. The marking scheme of Internship programme was decided by the committee members according to the criteria.
4. Total marks will be converted into 50 marks.
5. Attendance of all the students is compulsory for four months Internship programme.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 7<sup>th</sup> November 2019

### **Agenda:**

1. Taking decisions regarding the Practice lessons for F.Y.B.Ed.

### **Decisions taken by the committee members:**

1. It was decided that Practice lessons orientation for F.Y.B.Ed. will be on 29<sup>th</sup> November 2019 and the lessons will be conducted during 9<sup>th</sup> Dec. 2019 to 20<sup>th</sup> Dec. 2019.
2. The marking scheme of practice lessons was decided by the committee members according to the criteria.
3. It was decided that the dept. In-charge will give orientation and the demonstration of each method of Practice lessons will be done by the trained ex-students of the college.
4. Attendance of all the students is compulsory for the Practice lessons.
5. Marks out of 100 will be given for each Practice lesson.
6. Total marks will be converted into 50 marks.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	



## IOAC -meeting

Date: 26<sup>th</sup> December 2019

### **Agenda:**

1. Taking decisions regarding one month Internship programme for F.Y. B.Ed.

### **Decisions taken by the committee members:**

1. It was decided that one month Internship programme for the first year B.Ed. will be conducted from 06/01/2020 to 05/02/2020.
2. It was decided that Internship dept. In-charge will give the orientation of the Internship programme.
3. The marking scheme of Internship programme was decided by the committee members according to the criteria.
4. Total marks will be converted into 50 marks.
5. Attendance of all the students is compulsory for one month Internship programme.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 08<sup>th</sup> March 2018

### **Agenda:**

1. Decision regarding workload distribution of Asst. Prof Ms. AnupriyaKumari.

### **Decisions taken by the committee members:**

1. Decisions regarding the pending workload distribution of Asst.Prof. Ms. AnupriyaKumari was taken as she has resigned from the job and her last working day was 08<sup>th</sup> April 2018.
2. The decision regarding the pending workload was taken by the committee members and the responsibility of department work and remaining internal evaluation work was given to Asst. Prof. Suryavanshi.
3. The first year and second year students from Ms. Anupriya's group were distributed among all staff members so that there will be no problem in the internal evaluation.

### **Members present for the meeting:**

Dr. SurendraHerkal ( Principal)	
Asst. Prof. PratibhaDabhade	
Asst. Prof. AngadJawale	
Asst.Prof. Gangotri Rokade	
Asst. Prof. NarsinhPanchal	

## IOAC -meeting

Date: 23<sup>rd</sup> June 2019

### **Agenda:**

1. Final distribution of F.Y. and S.Y. B.Ed. subjects and departments workload among the staff members.

### **Decisions taken by the committee members:**

4. Decisions regarding the allotment of compulsory subjects to the staff members were taken.
5. The decision regarding the Allotment of methods for first and second year B.Ed. to the staff members according to the specialization was taken.
6. The workload distribution of various important departments for Both the years of B.Ed. was decided by the committee members.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IOAC -meeting

Date: 5<sup>th</sup> February 2018

### **Agenda:**

1. Taking decision regarding the Pre-Annual examination.

### **Decisions taken by the committee members:**

1. It was decided that Pre-Annual Examination will start from 1<sup>st</sup> March 2018.
2. All the subject teachers have to submit their respective subject question papers on or before 25<sup>th</sup> February 2018 along with the marking scheme.
3. It was decided that the written examination will be of 80 marks for each compulsory papers of F.Y. B.Ed. Courses from 101 to 105.
4. The written examination of content and method papers for F.Y.B.Ed. Courses B.Ed. 106 and B.Ed. 107 will be conducted for 40 marks.
5. It was decided that the written examination for compulsory papers of S.Y. B.Ed. courses from 201 to 203 will be of 80 marks.
6. S.Y. B.Ed. course elective papers B.Ed. 204 and third method paper B.Ed. 205 will be of 80 marks.
7. The students who fail in the examination will rewrite the examination under the supervision of the subject teachers.

### **Members present for the meeting:**

Dr. SurendraHerkal ( Principal)	
Asst. Prof. PratibhaDabhade	
Asst. Prof. AngadJawale	
Asst.Prof. Gangotri Rokade	
Asst. Prof. Narsinh Panchal	

## IQAC -meeting

Date: 4<sup>th</sup> August 2020

### **Agenda:**

1. Taking decisions regarding the Marking scheme of S.Y. B.Ed. courses 208 to 212.
2. Taking decisions regarding conducting the activities & Guestlectures.

### **Decisions taken by the committee members:**

1. It was decided that the selection and Planning of S.Y.B.Ed. Course 208-212 Activities and guest lectures will be done by the assigned teachers.
2. It was decided that the assessment will be done for 50 marks for each course.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. Vikas Tupsundar	

## IQAC -meeting

Date: 17<sup>th</sup> Dec.2019

### **Agenda:**

1. Taking decisions regarding the Marking scheme of F.Y. B.Ed.109.
2. Taking decisions regarding conducting the demonstration lessons of team teaching, technology based teaching for F.Y. B.Ed.
3. Taking decisions regarding conducting Models of teaching workshop for F.Y. B.Ed.

### **Decisions taken by the committee members:**

1. It was decided that F.Y.B.Ed. Course 109 will start from 22<sup>nd</sup> Dec. 2019. It will be conducted during 22<sup>nd</sup> Dec. 2019 to 31<sup>st</sup> Dec. 2019.
2. For F. Y. B.Ed. Course 109, the marking scheme according to the criteria was decided by the committee members.
3. It was decided that the workshop will be conducted for Models of teaching. The assigned teacher-educators will conduct the demonstration lessons during the workshop. The model lesson-notes will be provided by the teacher educators.

### **Members present for the meeting:**

Dr. Surendra Herkal ( Principal)	
Asst. Prof. Pratibha Dabhade	
Asst. Prof. Angad Jawale	
Asst. Prof. Gangotri Rokade	
Dr. VikasTupsundar	

## IQAC -meeting

Date: 16<sup>th</sup> February 2018

### **Agenda:**

1. Taking decisions regarding the submissions and checking of all the Practicals.

### **Decisions taken by the committee members:**

1. It was decided that the submission of practicals for Compulsory and method papers should be done by the students on or before 10<sup>th</sup> March 2018.
2. It was decided that the checking of practicals for Compulsory and method papers should be done on or before 20<sup>th</sup> March 2018.

### **Members present for the meeting:**

Dr. SurendraHerkal ( Principal)	
Asst. Prof. PratibhaDabhade	
Asst. Prof. AngadJawale	
Asst.Prof. Gangotri Rokade	
Asst. Prof. Narsinh Panchal	



**MAEER's**

**MIT SAINT DNYANESHWAR**

**B.Ed. COLLEGE, ALANDI (D.),**

**PUNE- 412105**

**(2019-2020)**

**IQAC**

**REPORT**