

APPLICATION

To,
The Principal,
MAEER's MIT Saint Dnyaneshwar B.Ed.College,
Alandi, Pune.

Subject: Application of Leave Regarding _____ (Reason in short) _____

Respected Sir,

I would like to bring to your attention that I, _____ (Full name) _____
of class B.Ed. First year / Second year will be unable to attend college for the next
_____ days due to _____ (Reason) _____

I would want to leave for the _____ (Day & Dates) _____

So, kindly grant me leave as above.

Thanking You,

Yours Faithfully,

(Signature)