



**MAER's MIT**  
**Saint Dnyaneshwar B.Ed. College,**  
**Alandi Devachi, Pune**



**College Development Committee**

Dear all,

As per discussion with chairman of CDC, Prof. Dr. B.B. Waphare sir, a meeting is scheduled as per following details:

**Day : Friday**

**Date: 29<sup>th</sup> December 2023**

**Time: 11.00am**

**Venue: Conference room, MITSDBED, Alandi Devachi, Pune**

**Agenda for CDC:**

1. Welcome of CDC members.
2. Opening remarks by chairman sir
3. MoM of last CDC Action taken report.
4. Updates Regarding:
  - \* NAAC
  - \* Placement
  - \* Admission 2023
  - \* Sports and cultural activities
  - \* Library (Purchasing of new books as per requirement)
6. Report of SWAYAM courses (Local chapter)
7. Action of Academic Audit
8. MOU's initiated.
9. Review of Academic & Administrative record of 5 years
10. Purchasing of varies things for NAAC
11. Incorporating Dr. Lalita Vartak as a CDC member
12. Any other point with permission of chairman

Dr. Surendra Herkal  
Dr.B.B. Waphare Sir  
Dr. Surendra Herkal

Prof. Sanjay Shinde  
Prof. Sanjay Shinde  
Prof. Anagad Jawale  
Prof. Shekhar Kshirsagar  
Dr. Shilpa Gawande  
Dr. Shilpa Gawande  
Prof. Gangotri Rokade  
Dr. Vikas Tupsundar  
Prof. Disha Thakur  
Prof. Sandip Gadilkar  
Dr. Surendra Herkal  
Dr.B.B. Waphare Sir

All are requested to remain present for the meeting on the above mentioned time and date.





MAEER's MIT  
**Saint Dnyaneshwar B.Ed. College, Alandi, Pune**  
 Academic Year 2023- 2024



**College Development Committee**

Day : Friday

Date: 29<sup>th</sup> December 2023

Time: 11.00 am

Venue: Conference room, MITSDBED, Alandi Devachi, Pune

Sr. No.	Name of the committee member	Role in the committee	Signature
1	Dr. B.B. Waphare	Chairman	
2	Dr. Asawari Bhawe	Management Nominee	
3	Mr. Anagad Jawale	Head of Dept.	
4	Dr. Pratibha Dabhade	Teacher	
5	Dr. Vikas Tupsundar	Teacher	
6	Mr. Sanjay Shinde	Teacher	
7	Ms. Darashana Pawar	Teacher	
8	Dr. Gangotri Rokade	Coordinator (IQAC)	
9	Dr. Surendra Herkal	Member Secretary	
10	Dr. Bhalchandra Bhawe	Local Member (Education)	
11	Mr. Rajesh Ram Kandage	Local Member (Industry)	
12	Dr. Dattatray Tapkeer	Local Member (Research)	
13	Dr. Bhaskar Jawge	Local Member (Social)	
14	Mr. Sandip Gadilkar	Non-teaching Employee	
15	President – Student Council – Ms. Anjali Varma		
16	Secretary – Student Council – Ms. Stell Rege		

Dr. Surendra Herkal  
 (Principal)



College Development Committee (CDC)  
Action Taken Plan of CDC dated 2<sup>nd</sup> May 2022

Sr.	Agenda	Action taken
1	Opening remarks by hon'ble Chairman sir	Dr. B.B.Waphare sir inspired every one with his opening remarks
2	Opening remark by chairman sir	MoM of last CDC Action taken report.
3	Updates Regarding: * NAAC * Placement * Admission * Sports and cultural activities * Library (Purchasing of new books as per requirement)	Presentation was given regarding updates.
4	Report of SWAYAM courses (Local chapter)	Our 97 Students teacher have enrolled for SWAYAM courses. In year 2023-24
5	Action taken on Academic Audit	We have done Academic Audit dated on 07 July 2023 and Dr. Gangotri Rokade will give report on the same.
6	MOU's initiated.	27 MoU's were initiated till date. Schools : 12 College: 08 University :04 Autonomy Institution : 01, NGO's : 02
7	Review of LMS Moodle for B.Ed. practical work.	LMS was Purchased from Divine Campus, Pune in January 2023
8	Report of the SPPU Moderation committee 2022-23	SPPU appraised our Moderation work.
9	Purchasing of i-pads (DELL) for faculty member for NAAC work & Daily Activities	In process
10	Dr. Bhave sir suggested that if schools won't give appointment letters to the students then collect Identity cards of the students as a record to NAAC committee.	We have collected 70% data of placement last 5 years
11	Dr. B.B.Waphare sir suggested that research papers should be published in UGC care listed & Scopus journals only. Every faculty should publish ISBN books on his name.	We have published our faculty member's research papers in UGC care listed journal (Shikshan Aani Samaj) of IIE.
12	Dr. Bhalchandra Bhave sir suggested that college should publish yearly magazine . Dr. B.B. Waphare sir suggested that it should be in pdf form instead of hard copies to save environment & money	We have published magazines from 2018-19 till date on our website.(Academic year 2019 -2020 magazine is remaining . We have planned Audio-magazine.)





## MAEER's MIT SAINT DNYANESHWAR B.Ed. COLLEGE, ALANDI, PUNE College Development Committee

### Minutes of Meeting (MoM)

Meeting of college Development Committee was held on Friday, 29<sup>th</sup> Dec.2023 at 11.00am in the conference hall.

All members of CDC committee were present for the meeting on scheduled time i.e. at 11.00 am. Prof. Dr. Surendra Herkal, Principal, Member Secretary of the College Development Committee welcomed all members. He further requested the members to discuss the points as per the agenda.

#### Agenda for CDC:

- |  |                          |
|--|--------------------------|
| 1. Welcome of members of CDC                           | Dr. Surendra Herkal      |
| 2. Opening remarks by chairman sir                     | Dr.B.B. Waphare Sir      |
| 3. Action taken report of MoM of last CDC              | Dr. Surendra Herkal      |
| 4. Updates Regarding:                                  |                          |
| * NAAC   | Prof. Sanjay Shinde      |
| * Placement  | Prof. Sanjay Shinde      |
| * Admission  | Prof. Anagad Jawale      |
| * Sports and cultural activities                       | Prof. Shekhar Kshirsagar |
| * Library (Purchasing of new books as per requirement) | Dr. Shilpa Gawande       |
| 5. Report of SWAYAM courses (Local chapter)            | Dr. Shilpa Gawande       |
| 6. Action taken of Academic Audit (AAA)                | Prof. Disha Thakur       |
| 7. MOU's Initiated.                                    | Dr. Vikas Tupsundar      |
| 8. Review of Academic & Administrative work.           | Prof. Sanjay Shinde      |
| 9. Purchasing of various things for NAAC               | Dr. Sandip Gadilkar      |
| 10. Incorporating Dr.Lalita Vartak as a member of CDC  | Dr.Surendra Herkal       |
| 11. Any other point with permission of chairman        | Dr.B.B. Waphare Sir      |

#### Following Members were present for the meeting:

1. Dr. B.B. Waphare (Chairman)
2. Mr. Anagad Jawale (Head of Dept.)
3. Dr. Pratibha Dabhade (Teacher)
4. Dr. Vikas Tupsundar (Teacher)
5. Mr. Sanjay Shinde (Teacher)
6. Dr. Gangotri Rokade (Coordinator (IQAC)
7. Dr. Surendra Herkal (Member Secretary)
8. Dr. Bhalchandra Bhawe - Local Member (Education)
9. Dr. Dattatray Tapkeer - Local Member (Research)
10. Mr. Sandip Gadilkar (Non- teaching Employee)
11. Ms. Anjali Varma (President - Student Council)
12. Ms. Stella Rege (Secretary - Student Council)

#### Points discussed:

1. **Welcome:** Principal Dr.Surendra Herkal welcomed everyone in the 3<sup>rd</sup> meeting of CDC committee.
2. **Opening remarks by the Chairman:** Inaugurating our gathering, Dr. B. B. Waphare, the esteemed Chairman of College Development, adorned the occasion with his opening remarks, eloquently expressing gratitude to our dedicated faculty for their meticulous efforts in the NAAC accreditation process. With unwavering confidence, he assured the assembly that our college is poised to achieve the highest accolades, anticipating nothing short of the best grade on this remarkable journey of academic excellence.
3. **Action taken report of MOM:** Dr. Surendra Herkal, our esteemed Principal, showcased exceptional prowess in presenting the Action Taken Report of the Minutes of the Meeting (MOM) from the previous CDC gathering. His articulate delivery and comprehensive overview highlighted the meticulous implementation of decisions, reaffirming our commitment to excellence and progress.



**4. Updates regarding NAAC :** In a moment of triumph, Assistant Professor Sanjay Shinde shared the latest strides in our NAAC journey, revealing the submission of the NAACSSR report and DVV with unwavering diligence. With gratifying assurance, he conveyed that the NAAC team has whole heartedly accepted all clarifications, marking a significant milestone. We now eagerly await the imminent arrival of the final verification mail from NAAC, anticipating the culmination of our dedicated efforts in a resounding success.

**5. Placement :** In a comprehensive presentation, Assistant Professor Sanjay Shinde illuminated the current placement scenario, charting a dynamic course for success. Our imminent agenda includes orchestrating two impactful campus drives scheduled for March/April. Additionally, we have diligently circulated advertisements and creatives from over 20 schools through student WhatsApp groups, aligning with school communications. A testament to our commitment, a noteworthy ten students have already secured promising placements in diverse schools.

**6. Admission :** In a detailed account, Assistant Professor Angad Jawale provided a comprehensive overview of the admissions for the upcoming academic year, 2023-24. His report highlighted strategic initiatives, including focused promotion at CET centers and well-organized orientation programs. Despite successfully filling 100 seats, it was revealed that five student admissions were regrettably canceled during verification due to insufficient documentation, underscoring the importance of thorough scrutiny in the admission process.

**7. Sports & Cultural Activities :** Assistant Professor Shekhar Kshirsagar shared a concise yet impactful report on the vibrant cultural activities orchestrated by the college. From May 2nd onward, a total of 13 engaging activities were meticulously organized, weaving a tapestry of creativity and enthusiasm within our academic community.

**8. Library & SWAYAM Courses :** Dr. Shilpa Gawande delivered an insightful update on the library's current collection, showcasing an array of books and titles. Notably, she highlighted the recent acquisition of Web OPAC, enhancing accessibility for all. Furthermore, Dr. Gawande reported that 87 students have successfully registered for SWAYAM courses, with additional registrations currently in progress, marking a commendable stride in our commitment to academic enrichment.

**9. Action taken of Academic Audit (AAA) :** Dr. Gangotri Rokade delivered an insightful report on the Academic Audit conducted by SPPU members, outlining proactive measures taken in response:

**Rubrics Implementation:** Introducing a structured evaluation system, rubrics are now employed for the assessment of B.Ed. activities.

**Diverse Paper Setters:** External perspectives were integrated into prelim exams, with paper setters & evaluators appointed from various universities for comprehensive evaluation.

**Bridge/ Remedial/ Foundation Courses offered across all semesters :**

Addressing academic gaps, four value-added courses, were introduced across all semesters starting from the academic year 2022-2023. These strategic actions underscore our commitment to elevating academic standards and fostering holistic education.

**10.MOU's initiated :** Dr. Vikas Tupsundar, in his insightful presentation, shared a succinct report on the successful initiation of Memorandums of Understanding (MOUs). Impressively, the college has forged strategic collaborations with five educational institutes, colleges, and social organizations. Notably, the partnership with the Indian Institute of Education College has yielded enriching activities, including Practice Teaching lessons, Internship Programs, and a significant International Dialogue on combating Radicalization. Furthermore, educational visits to IIE and active participation in conferences stand as testament to the valuable endeavors fostered under these MOUs.

**11. Review of Academic & Administration Audit :** Assistant Professor Disha Thakur provided a comprehensive update on academic affairs, emphasizing the meticulous compilation of Covid-related



## PROCEEDING BOOK

documentation for the academic years 2019-20 and 2020-21. Additionally, she highlighted the ongoing process of systematically compiling various administrative records into dedicated books, ensuring a methodical and organized approach to academic and administrative audits.

**12. Purchasing of various things for NAAC:** Asst. Prof. Sandip Gadilkar has presented the requisition for purchasing of various things like In our concerted efforts towards NAAC preparations, the college has judiciously invested in essential infrastructure and equipment, including:

**Routers:** Strengthening our connectivity with the acquisition of 02 routers.

**MFP Scanner Machine:** Enhancing document management with the addition of 01 Multi-Function Printer (MFP) Scanner.

**55 Inch Smart LED TV:** Enabling dynamic presentations and collaborative sessions with a cutting-edge Smart LED TV.

**Digital Handy Camera:** Facilitating high-quality documentation through the procurement of 01 Digital Handy Camera.

**HD Handycam Recorder:** Elevating recording capabilities with the acquisition of 01 High-Definition Handycam Recorder.

**Cupboards:** Ensuring organizational efficiency by adding 05 cupboards to our storage infrastructure.

**Tables:** Enhancing workspace functionality with the inclusion of 10 tables.

**Chairs:** Providing seating arrangements for various activities, with the acquisition of 15 chairs.

**Alkosign Black & White Board:** Fostering interactive learning environments with the addition of 01 Alkosign Black & White Board.

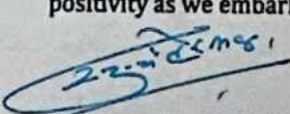
**Bar Code Scanner:** Streamlining data management processes through the of 01 Bar Code Scanner.

This strategic investment reflects our commitment to creating a conducive and technologically advanced academic environment in alignment with NAAC standards.

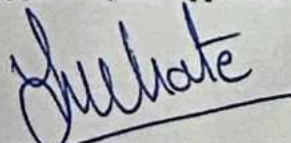
**Laptops -02 -Dell i7 for NAAC work.**

**13. Incorporating Dr.Lalita Vartak as a member of CDC:** Dr. Surendra Herkal, with astuteness and foresight, proposed the esteemed inclusion of Dr. Lalita Vartak as a distinguished member of the College Development Committee (CDC). Recognizing Dr. Vartak's invaluable expertise and commitment to academic excellence, this strategic addition is poised to enrich the committee's vision and contribute significantly to the holistic development of our institution.

**14. Any other point with permission of chairman :** Under the gracious permission of our esteemed Chairman, the CDC members conveyed heartfelt well-wishes to the entire institution. With resounding encouragement, they extended their collective support for our forthcoming interaction with the NAAC committee, expressing confidence in our ability to secure the best grade. In the spirit of camaraderie, the CDC members also joyously extended New Year greetings to everyone, fostering a sense of unity and positivity as we embark on the promising journey ahead.

  
Dr. Surendra Herkal  
Member Secretary, CDC

Approved / Not-Approved



Hon'ble Prof. Swati Karad-Chate  
Trustee & Secretary General,  
MIT Group of Institutions, Pune, Bharat





MAEER's MIT

Saint Dnyaneshwar B.Ed. College, Alandi, Pune

Academic Year 2023- 2024


**College Development Committee**

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Dr. Surendra Herkal  
(Principal)

